PARENTS for PUBLIC SCHOOLS Leadership INSTITUTE GREATER JACKSON

# PARENTS FOR PUBLIC SCHOOLS LEADERSHIP INSTITUTE
## REFERENCE FORM 2010

**TO THE CANDIDATE:**
Fill in your information below and give a copy to two people who can tell us more about you. Ask them to complete it and return to the PPSJ office by **April 16, 2010**. It is your responsibility to make sure that the reference has been submitted.

**Candidate:** _____
Name

_____
Address

_____
City Zip Telephone Number

**TO THE PERSON RECOMMENDING THE CANDIDATE:**

You are being asked to be a reference for a parent or concerned citizen who is applying to participate in the Parents for Public Schools Leadership Institute. The Institute was established by Parents for Public Schools-Greater Jackson (PPSJ) to improve parent involvement in education. Parents who care deeply about their children's education and who have leadership potential will be provided with additional knowledge and skills to become more involved in education and to help other parents become involved. For questions please contact PPSJ at 601-969-6015 or tfaulkner@parents4publicschools.org

Please complete this form and mail it by April 16, 2010 to:
Parents for Public Schools-Greater Jackson Leadership Institute
200 N. Congress Street, Suite 500
Jackson, MS 39201

Applications can also be:
Faxed to 601 969-6041 or E-mailed to **tfaulkner@parents4publicschools.org**

Your name: _____ Date: _____

Home Address: _____

Business Address: _____

City: _____ State: _____ Zip: _____

Business Phone: _____ Home Phone:_____

(OVER)

How long have you known this candidate? _____

How do you know this candidate?

How has this candidate been involved in his or her child/children's education at home, in the school and/or in the community?

Explain why you believe this candidate has leadership potential. Why is this person a good candidate for the Parents for Public Schools Leadership Institute?

**The following list indicates leadership characteristics. Please rate the candidate by indicating how often he/she demonstrates the characteristic:**

4=always 3=often 2=sometimes 1=rarely/never

| **Characteristic** | **Rating** | | | |
|---|---|---|---|---|
| Is enthusiastic, positive and people-orientated | 4 | 3 | 2 | 1 |
| Is solution and action-oriented | 4 | 3 | 2 | 1 |
| Is creative in thinking about solutions to problems | 4 | 3 | 2 | 1 |
| Is courageous and willing to question things needing to be changed; willing to take a risk based on solid information | 4 | 3 | 2 | 1 |
| Is honest and sincere in dealings with others; a good listener and communicator | 4 | 3 | 2 | 1 |
| Is fair-minded; treats all people with dignity and fairness; displays empathy | 4 | 3 | 2 | 1 |
| Is a team player who is able to build trust, delegate and empower others | 4 | 3 | 2 | 1 |
| Is dependable; sticks to commitments and follows them through to completion | 4 | 3 | 2 | 1 |

*Thank you for your assistance!*